基建保障处生产物资申购单

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 申购部门 |  | | | | | | | |
| 供货商名称 |  | | | | 供货电话 |  | | |
| 申购物品  用途 | 年 月 日 | | | | | | | |
| 申购物品  明细 | 序号 | 名称及型号 | | 单价(预估) | | | 数量 | 备注 |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
|  |  | |  | | |  |  |
| 经办人签字 |  | | | 科长签字 | | |  | |
| 分管处长  签字 |  | | | | | | | |
| 入库人签字 |  | | 入库时间 | | | 年 月 日 | | |